

Project proposal things to think about

- **team members, project manager**
 - everyone comes
 - bring (or mail ahead of time) draft proposal
- **what are you going to build**
 - elevator speech, "bullet points", screen shots, ...
- **using what?**
 - Java/Swing; MFC; browser forms + Perl, ...
- **what are the pieces?**
 - components, interfaces
 - who is doing what
- **stages, milestones**
 - roughly what will be done by when
 - maybe about 2-week intervals
 - leave a margin for screwups and surprises and things simply taking longer than you thought they would
- **potential roadblocks, hard parts**
 - what has to be checked out or investigated early?
 - e.g., does campuscgi provide the service you need?
 - e.g., is there a suitable database server?
 - what's the fallback if something doesn't work out